

**TONBRIDGE & MALLING BOROUGH COUNCIL**

**GENERAL PURPOSES COMMITTEE**

**27 January 2020**

**Report of the Director of Finance and Transformation**

**Part 1- Public**

**Delegated**

**1 ANNUAL REVIEW OF WHISTLEBLOWING POLICY**

**This report informs Members of the outcome of the annual review of the Council's Whistleblowing Policy.**

**1.1 Introduction**

1.1.1 The Whistleblowing Policy provides employees and Members with information about how they may report concerns regarding breaches of laws, regulations, policies or procedures committed by other employees or Members of the Council. It also outlines how the Council will deal with those concerns once they have been reported.

**1.2 Whistleblowing Policy**

1.2.1 The Whistleblowing Policy was last reviewed by the Committee in January 2019. This latest review found that no changes were required at this time.

1.2.2 The Whistleblowing Policy is also to be considered by the Audit Committee at its meeting on 20 January and Members will be informed of any proposed amendments at the meeting.

1.2.3 A copy of the Whistleblowing Policy is attached at **[Annex 1]**.

**1.3 Action Following Approval of the Policy**

1.3.1 The Policy, once approved, will be circulated to all staff with computer access using Netconsent and made available on the Council website.

**1.4 Legal Implications**

1.4.1 The Policy is not mandatory, but does comply with best practice and refer to the relevant legislation where appropriate.

## **1.5 Financial and Value for Money Considerations**

- 1.5.1 Providing clear guidelines to staff on how they may report concerns of inappropriate conduct or fraud strengthen the Council's zero tolerance approach to fraud, bribery and corruption.

## **1.6 Risk Assessment**

- 1.6.1 While there is no statutory requirement to have an appropriate mechanism for dealing with whistleblowing, it is relevant to helping the Council comply with associated law. Failure to have an adequate whistleblowing mechanism carries significant reputational risk.

## **1.7 Equality Impact Assessment**

- 1.7.1 The decisions recommended through this paper have a remote or low relevance to the substance of the Equality Act. There is no perceived impact on end users.

## **1.8 Policy Considerations**

- 1.8.1 Crime & Disorder Reduction

## **1.9 Recommendations**

- 1.9.1 Members are asked to **approve**, subject to any required amendments, the Whistleblowing Policy attached at **[Annex 1]**.

Background papers:

contact: Francesca Chivers

Nil

Sharon Shelton  
Director of Finance and Transformation